

Davidson-Davie Community College

Paralegal Technical Standards

Criterion: Cognitive

Standard:

- A) Ability to read and interpret various sources of law.
 - 1) Example: Find and explain various sources of primary and secondary law.
- B) Ability to think critically about various legal issues.
 - 1) Example: Apply the current law to a variety of fact situations.
 - 2) Example: Perform title searches.

Criterion: Communication

Standard:

- A) Ability to listen actively.
 - 1) Example: Interview witnesses and clients.
 - 2) Example: Summarize interviews.
- B) Ability to speak and write effectively.
 - 1) Example: Communicate clearly in written and oral form for attorneys, clients, and court officials.
 - 2) Example: Draft legal documents for the review of an attorney.

Criterion: Motor Skills

Standard:

- A) Sufficient motor function to execute movements required to perform general paralegal duties.
 - 1) Example: Participate, within reasonable limits, to safely perform duties within scope of work.
- B) Sufficient physical endurance to participate fully in the lab and academic settings at an appropriate level.
 - 1) Example: Participate completely in classroom activities.
 - 2) Example: Participate fully in required activities in clinical setting including extended periods of standing, lifting equipment, and walking briskly as is reflective of the general practice of a paralegal.

Criterion: Professional Conduct

Standard:

- A) Understand and demonstrate ethical behavior.
 - 1) Example: Evaluate ethical dilemmas in all areas of legal practice.
 - 2) Example: Find and interpret ethical rules for paralegals, attorneys, and judges.
 - 3) Example: Treat instructors and other students in a way that is both honest and fair.
 - 4) Example: Demonstrate integrity.

Criterion: Sensory

Standard:

- A) Hearing sufficient.
 - 1) Example: Ability to hear clients and witnesses interviews.
- B) Vision sufficient.
 - 1) Example: Has sufficient vision to read and research cases.
 - 2) Example: Has sufficient vision to handle evidence and view case scenes.

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